

PAYMENTS ARE DUE ON THE 1ST LESSON OF EACH MONTH. A LATE FEE OF 10.00 WILL BE charged after a 3-day grace period. 2 or more students in a family on different days: payment is due on the 1st lesson of the month for the 1st student. Please do not try to negotiate anything in this policy. My mailing address is on this contract. Use it to mail payments. Bring books and the assignment folder to every class. I cannot teach the lesson when your child(ren) do(es) not have books, so without the books there can be no lesson. Please be on time. Ten minutes, or later, you have forfeited your lesson time. No refunds. If the teacher misses a lesson, teacher either gives lesson credit, or does a make-up. Lessons that students miss are made up only if the teacher has the time to do them. Notify beginning of the month of any absences (school functions, scouts, etc., etc.), there will not be a charge. Any absence not notified 24 hours in advance, NO MAKE UP, & no refund. Books and other fees, such as recital fee, State Theory Test, & festival fees will be billed separately. No fees can be refunded. Students stopping lessons MUST give a one – month notice. Do not call the teacher 2 days before the 1st of the month & say you are quitting unless you pay for that up - coming month. Sickness policy: one (1) sickness per semester, I will give a make-up or give lesson credit.

Summer lessons: no student can take the state theory test, or play in the solo festival if that students misses 4 or more lessons during the summer. Slots cannot be held if students are gone more than 2 weeks. I can hold slots only if they are paid for.

THIS IS A CONTRACT. BY SIGNING THIS, YOU AGREE TO EVERYTHING ABOVE.

Scott Frock

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